

Ref. No. CUJ/COE/2025/14/01/..7.9.45

Dated: - 15th October, 2025
16th

NOTIFICATION ON UPLOADING OF MARKS IN SAMARTH PORTAL:
ODD/EVEN/BACKPAPER EXAMINATIONS – REGARDING

It has been observed that during uploading of marks in the SAMARTH Portal after the commencement of ODD/EVEN Semester Examination including the Back Paper Exams the correct marks of the students are **not being uploaded in the SAMARTH Portal**. The results are published by Examination Section after due approval of the Tabulation Sheets by the Hon'ble Vice Chancellor. Some students with incorrect marks come with their grievances after declaration of results to the Examination Section. When revised tabulations are placed for consideration, this creates technical issues through SAMARTH Portal in the result declaration date and has also been viewed with concern by the Hon'ble Vice Chancellor.

In view of the above, it is requested to all the concerned Faculty/HoDs/Coordinators that while uploading the marks in SAMARTH Portal, the concerned faculty should be alert and cautious so that, correction of marks in SAMARTH Portal and revision of the tabulation process are avoided.

All the Heads/Coordinators are requested to sensitize the same to their faculty member in their Department to upload the correct marks in SAMARTH Portal from the forthcoming examination onwards to avoid such type of complications in tabulation and result declaration process through SAMARTH Portal.

This is issued with the approval of the Hon'ble Vice Chancellor.

Sd/-

CONTROLLER OF EXAMINATIONS

Copy to:

1. Dean, Academic Affairs
2. All the Deans
3. All Faculty/All HoDs/Coordinators of the respective Department
4. Notice Board
5. I/c Technical Cell for uploading it in the CUJ website
6. Guard File

[Signature]
16/10/25

CONTROLLER OF EXAMINATIONS

परीक्षा
Controller of Examinations
झारखण्ड केन्द्रीय विश्वविद्यालय
Central University of Jharkhand